



## Board of County Commissioners Agenda Request 19

**Date of Meeting:** April 27, 2004

**Date Submitted:** April 21, 2004

**To:** Honorable Chairman and Members of the Board  
**From:** Parvez Alam, County Administrator  
Tony Park, P.E., Director of Public Works  
**Subject:** Approval to Award Bid and Continuing Supply Contract for Installation and Maintenance of Thermoplastic Striping and Pavement Marking Services to Gaines & Sons Striping

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### **Statement of Issue:**

Request Board approval to award the bid and Continuing Supply Contract for installation and maintenance of thermoplastic striping and pavement marking services to Gaines & Sons Striping (Attachment #1), based on price quotes shown in Attachment #2. The initial Continuing Supply Contract will be for a one- year period. At the discretion of the County, the contract may be extended for two additional one year periods for a total of three years.

### **Background:**

Historically, Leon County has not had a direct contract for thermoplastic striping, they have relied on State contracts to procure these services. Staff decided that it would be more cost effective and timely to projects' needs to have a direct contract. Under the State contract, the contractors would have to work around the State's commitments and responsibilities, and handle the County's requests, as possible, causing time delays.

### **Analysis:**

Bid specifications for the contract were prepared by the Public Works Department and bid packages were prepared by the Purchasing Division. The bid followed the Competitive Bids Process as outlined by the Florida Statutes and the Leon County Purchasing Ordinance and Policy. The bid was advertised locally, and 400 vendors were notified through the automated vendor system. A total of 13 vendors requested bid packages. Two (2) vendors submitted bids on the scheduled date and the bids were reviewed for completeness and accuracy ( Bid Summary - Attachment #3).

The M/WBE office performed an analysis of the bids submitted by Gaines & Sons Striping and Oglesby Construction, Inc. for the installation and maintenance of thermoplastic striping and pavement marking services annual contract. The M/WBE office supports staff's recommendation of awarding the contract to Gaines & Sons Striping, the apparent low bidder, who is a certified M/WBE. The M/WBE participation for the bidders is summarized in the M/WBE Statement (Attachment #4).

The Continuing Supply Contract is a unit price contract that is utilized on an "as needed" basis for resurfacing projects and maintenance of individual projects. It is not anticipated to exceed \$500,000 for the annual contract, and funding sources will come from the resurfacing account. Based on the price quote sheet, the unit prices for individual tasks that would be performed under this contract are consistent with previous prices for the same services retained through other contracts, such as the resurfacing contract and individual intersection work.

**Options:**

1. Approve award of bid and Continuing Supply Contract to Gaines & Sons Striping for installation and maintenance of thermoplastic striping and pavement marking services and authorize the Chairman to execute.
2. Do not approve award of Continuing Supply Contract to Gaines & Sons Striping for installation and maintenance of thermoplastic striping and pavement marking services.
3. Reject the bids and direct staff to re-advertise for bids.
4. Board Direction.

**Recommendation:**

Option #1.

**Attachments:**

1. Draft Agreement with Gaines & Sons Striping
2. Price Quote Sheets
3. Bid Tabulation Sheet
4. M/WBE Statement

